

**LUNENBURG COUNTY BOARD OF SUPERVISORS
GENERAL DISTRICT COURTROOM
LUNENBURG COURTS BUILDING
LUNENBURG, VIRGINIA**

Minutes of September 8, 2016 Meeting

The regularly scheduled meeting of the Lunenburg County Board of Supervisors was held on Thursday, September 8, 2016 at 6:00 pm in the General District Courtroom, Lunenburg Courts Building, Lunenburg, Virginia. The following members were present: Supervisors T. Wayne Hoover, Frank Bacon, Edward Pennington, Charles R. Slayton, Alvester Edmonds, David Wingold, Robert Zava, County Administrator Tracy M. Gee, Assistant to the Administrator Nicole Clark, and County Attorney Frank Rennie.

Chairman Wingold called the meeting to order.

Chairman Wingold gave the invocation and led the pledge of allegiance.

Chairman Wingold requested additions to the agenda from the Board and the public.

Supervisor Pennington requested that the Voter Registration Rights Re-Enactment Walk be added as 6B.

Supervisor Edmonds made motion, seconded by Supervisor Pennington and unanimously approved, to accept the Consent Agenda to include the Minutes of the August 11, 2016 meeting, the Treasurer's July 2016 reports and the following Warrants for Approval:

August 2016:	Payroll:	Direct Deposit	\$ 110,161.92
	Payroll Taxes Federal:		\$ 37,184.91
	Payroll Taxes State:		\$ 6,169.01
	Payroll VRS payment:		\$ 26,775.35
	Payroll ICMA-RC payment:		\$ 214.74
	Accounts Payable: #53075-53202		<u>\$ 282,840.35</u>
	Total:		\$ 463,346.28

Administrator Gee requested that the Board adopt the below resolution for the Lunenburg United Futbol Club U8 team with an undefeated spring season.

***WHEREAS**, the Lunenburg United Futbol Club (LUFC) U8 team had a very successful 2016 Spring Soccer season; and*

***WHEREAS**, the LUFC U8 team completed the season undefeated, with a record of 10 – 0, including winning the tournament held at Bunny field in South Hill, VA; and*

***WHEREAS**, the LUFC U8 team won 2nd place overall in the Lake Country Soccer Splash All Star Tournament, Clarksville, VA; and*

***WHEREAS**, the LUFC U8 team was led by Coaches Chappell Hawthorne and Louis Lara, Team Mom Nikki Hawthorne, League Representative Janet Johnson, team members Alyla Austin, Lacy Major, Carly Austin, Ryder Hawthorne, Juan Lara, Elizabeth Robinson, Brody Nilles, Sam Robertson, Allen Durocher, and Riley Hawthorne with added support from dedicated parents and family of the team members; and*

***WHEREAS**, the LUFC U8 team represented the County with athleticism and good sportsmanship; and*

NOW, THEREFORE, BE IT RESOLVED, that the Lunenburg County Board of Supervisors congratulates the Lunenburg United Futbol Club U8 team on their outstanding accomplishments during the 2016 spring season.

BE IT FURTHER RESOLVED, that the Lunenburg County Board of Supervisors wishes the team and coaches future success next season and in all endeavors.

Adopted this 8th day of September 2016.

Supervisor Pennington made a motion, seconded by Supervisor Edmonds and unanimously approved, to adopt the above resolution for the Lunenburg United Futbol Club U8 team with an undefeated spring season.

Chairman Wingold presented the resolution to the coaches and players of the LUFC U8 team.

Supervisor Pennington thanked the Board for their support of the Voter's Re-enactment Walk. He noted the event was very successful and would not have been possible without the support and assistance of the County and other organizations. County Attorney Rennie recognized Supervisor Pennington as the Chairman of the event.

School Superintendent Charles Berkley, provided the monthly report. He commented that current enrollment is at the budgeted amount of 1490. The school system is fully staffed with the exception of 1 staff member, which is the JROTC Instructor. They are still searching for a suitable replacement. Each school has plans in place to hold remediation every day during normal school hours to help improve SOL scores. Superintendent Berkley and his team are in the process of forming a committee for the 50th Anniversary of Central High School. The committee will be announcing the planned events in the coming weeks. Superintendent Berkley advised that they have been diligently making needed improvements on financial management and bookkeeping methods to ensure transparency and accurate record keeping. He then asked Mr. James Abernathy, Assistant Superintendent to provide the Board with a review of the detailed financial reports. Administrator Gee questioned if a budget versus actual report was available in the updated financial software. Mr. Abernathy replied that it should be available very soon.

The monthly VDOT report was provided.

Mr. Scott Burnette, CEO of VCU Health Community Memorial Hospital, spoke to the Board regarding the construction of the new hospital in South Hill. He advised that the hospital is scheduled to open in November of 2017 and they are in the process of hiring additional physicians. Mr. Burnette advised that the new hospital is designed to have room for expansion as soon as the current plans are complete. VCU/CMH Health has started a campaign to raise funds for construction of the expansion to begin as soon as possible. Mr. Burnette explained that the expansion would support the growth and medical care that was greatly needed in the areas served by the hospital. He added that VCU has vowed to contribute additional funding for the expansion if the local and surrounding communities agree to support and contribute as well. Mr. Burnette noted that 2.3 million had been raised thus far for the project. He asked the Board to consider a commitment of \$50,000 over a 5 year period.

Supervisor Slayton asked how many additional employees the hospital would be adding. Mr. Burnette replied forty-nine full time employees and an additional twenty closer to the opening of the new facility. He noted that the number would increase if additional facilities such as a pediatric dentist office or adult services were constructed in the future.

Supervisor Bacon inquired as to what would come of the old hospital. He added that it could be a good source of revenue. Mr. Burnette commented that plans for the old hospital had not been finalized, however it would not be abandoned.

Supervisor Bacon stated that the budget for FY2016-17 had already been finalized. He commented that the new hospital was a valuable asset for the county and he would like the Board to seriously consider this request in the FY2017-18 budget discussions. He noted that the Board often receives requests from organizations in surrounding counties; however, he believes this one will have a large impact on the citizens of Lunenburg County.

Supervisor Hoover arrived at 6:34 p.m.

Administrator Gee shared a maintenance system proposal from Dude Solutions, who provides facility maintenance systems to monitor many maintenance schedules, vehicle maintenance and repair/replacement of facilities and equipment. The total cost of implementation would be \$2,914 and the annual fee would be \$2,510. Administrator Gee suggested that these funds be invested at the local level and the maintenance schedule be maintained internally.

Administrator Gee stated that three bids were received for the 2018 Reassessment RFP, Blue Ridge Mass Appraisal at \$155,000, Pearson Appraisal at \$182,280 and Wampler Eanes at \$200,000. Although Blue Ridge was the lowest bidder, there were other costs associated with the appraisal that were not included in the bid total. Also the Commissioner's Office has been given negative reviews regarding Blue Ridge Mass Appraisal. The Commissioner's Office recommends Pearson Appraisal as they are familiar with the area and already have the technology in place at the Commissioner's Office to allow for a much faster and accurate process.

Supervisor Bacon advised that the Finance Committee met with Commissioner of the Revenue, Liz Hamlett and Deputy Commissioner, Ruth Hurdle. They explained that interviews were held with all three bidders and they were rated on several factors. Pearson scored the highest. Supervisor Bacon commented that the Finance Committee recommended Pearson Appraisal for the 2018 Reassessment.

Supervisor Bacon made a motion, seconded by Supervisor Pennington and unanimously approved, to hire Pearson Appraisal to perform the 2018 Reassessment.

Administrator Gee advised that the Heartland Regional Authority Board met to discuss removing term limits for board in the by-laws and she will bring the proposed by-laws to the October meeting. Administrator Gee stated that Charlotte County has recommended that Lunenburg County be the secretary for the organization. The Authority may agree to compensate the county that agrees to be the secretary. Administrator Gee noted that she may be willing to serve, however, would recommend that records be jointly held in Charlotte and Lunenburg. She added that Charlotte has custody of most of the records for the Heartland and they have recently come under a variety of FOIA requests. She asked the Board for their thoughts or recommendations. Supervisor Bacon suggested that Charlotte County settle the issues regarding FOIA requests in their county first before Lunenburg agrees to act as secretary. Supervisor Pennington agreed.

Mrs. Beverley Hawthorne, Community Development Director, provided her monthly report. She advised that the Rocky Mill Cell Tower will be completed by October 1st. Construction of the Mill Pond Road Tower will begin very soon. Mrs. Hawthorne stated that a Planning Commission meeting will be held on September 20th to hold a public hearing on the event permit ordinance. She is still working on the grant scope and value for the Joint Comprehensive Plan.

Mrs. Hawthorne provided the Landfill Liaison Report. She stated that Container First Services has been experiencing issues with trash pickup over the past few weeks, but it is starting to improve. She noted that the incoming trash tonnage was a little greater last month.

Supervisor Bacon commented that CFS seems to continuously have problems with servicing the County's dumpsters. He noted that the contract requires they dump each dumpster twice a week. He recommended that the County bill CFS for the additional time it took county workers to clean up the sites. County Attorney Rennie stated that he would look into the possibility of billing CFS.

Mr. Carl Ashworth approached the Board, stating that he started work with the County two weeks ago in the Landfill Liaison position. He commented that he has been reviewing a lot of documents and meeting with a lot of people to familiarize him with the new position. Mr. Ashworth stated that the issues and concerns with the landfill are not going to change overnight; however, he looks forward to working with the County and CFS to make positive changes. He noted that he believes some of the biggest issues are traffic, poor training of staff, and poor equipment. Mr. Ashworth stated that he plans to see CFS continue to make improvements.

Administrator Gee provided her monthly report. She reminded the Board that the GCR internet service contract is ending at the end of the month. She obtained pricing on a 10 MB two year contract in the amount of \$825 per month.

Supervisor Hoover commented that when the County is ready to move over to a Voice over IP telephone system a much more extensive internet service will be needed. He doesn't foresee that occurring within a 24 month period. Therefore, he recommends the County to the 24 month period using 10 MB.

Supervisor Hoover made a motion, seconded by Supervisor Bacon and unanimously approved, to enter into a 24 month internet service contract with GCR at a speed of 10 MB.

Administrator Gee noted that she has placed an RFP for painting at the Courthouse Complex. She hopes to get more bids this time. Administrator Gee advised that she was contacted by Troy and Banks to complete another utility audit to recover fees erroneously charged by utility providers to local government, but the previous contract expired. She requested permission to sign another contract with them. The Board agreed.

County Attorney Rennie advised that all of the easements at the County Airport were in place and there were no outstanding issues with the Department of Aviation.

Supervisor Bacon made a motion, seconded by Supervisor Edmonds and unanimously approved, to enter Closed Session citing Virginia Code Section §2.2-3711A1 Personnel, §2.2-3711A4 Protection of the Privacy of Individuals and § 2.2-3711A7 Legal Consult.

CERTIFICATION OF CLOSED SESSION MEETING

WHEREAS, the Board of Supervisors of Lunenburg County, Virginia ("Board") convened a Closed Session Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Freedom of Information Act; and

WHEREAS, Section §2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public

business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

VOTING YES

- Supervisor Bacon
- Supervisor Hoover
- Supervisor Edmonds
- Supervisor Pennington
- Supervisor Slayton
- Supervisor Wingold
- Supervisor Zava

VOTING NO

ABSENT

Supervisor Bacon made a motion, seconded by Supervisor Edmonds and unanimously approved, to return to Open Session.

Supervisor Bacon made a motion, seconded by Supervisor Slayton and unanimously approved, to adjust the sale price in the Deed of Easement with Barbara Jones from \$8,800 to \$9,000.

Supervisor Zava stated that the School System’s financial reports were dated August 31st, but the Board just received a copy to review at the meeting this evening. Supervisor Hoover requested that the School System provide the financial reports to the County Administration Office in time to be included with the delivered Board packets.

Supervisor Zava made a motion, seconded by Supervisor Bacon and unanimously approved, to adjourn.

Tracy M. Gee, Clerk
County Administrator

David E. Wingold, Sr., Chairman
Board of Supervisors