The regularly scheduled meeting of the Lunenburg County Board of Supervisors was held on Thursday, November 9, 2017 at 6:00 pm in the General District Courtroom, Lunenburg Courts Building, Lunenburg, Virginia. The following members were present: Supervisors T. Wayne Hoover, Edward Pennington, Frank Bacon, Charles R. Slayton, Mike Hankins, Alvester Edmonds, Robert Zava, County Administrator Tracy M. Gee, Deputy County Administrator Nicole Clark, and County Attorney Frank Rennie.

Chairman Slayton called the meeting to order.

Supervisor Bacon gave the invocation and led the pledge of allegiance.

Chairman Slayton requested additions to the agenda from the Board and the public. Administrator Gee requested that the Kenbridge Commercentre Timber Sale be added as 8B and the Abstract of Votes be added as 8C.

Supervisor Pennington made motion, seconded by Supervisor Edmonds and unanimously approved, to accept the Consent Agenda to include the Minutes of the October 12, 2017 meeting, the Treasurer’s September 2017 reports and the following Warrants for Approval:

<table>
<thead>
<tr>
<th>October 2017:</th>
<th>Payroll:</th>
<th>Direct Deposit $ 115,864.85</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Payroll Taxes Federal:</td>
<td>$ 40,174.97</td>
</tr>
<tr>
<td></td>
<td>Payroll Taxes State:</td>
<td>$ 6,597.40</td>
</tr>
<tr>
<td></td>
<td>Payroll VRS payment:</td>
<td>$ 27,042.33</td>
</tr>
<tr>
<td></td>
<td>Payroll ICMA-RC payment:</td>
<td>$ 382.52</td>
</tr>
<tr>
<td></td>
<td>Accounts Payable: #55032-55155</td>
<td>$ 382,856.36</td>
</tr>
<tr>
<td>Total:</td>
<td></td>
<td>$ 572,918.43</td>
</tr>
</tbody>
</table>

School Superintendent, Charles Berkley, provided the monthly School Board reports. He advised that Kenbridge Elementary School was awarded partially-accredited status on October 26th, meaning all schools are now fully or partially-accredited. He noted that Parent/Teacher Conferences have been held at all schools over the past week and attendance has been good. Superintendent Berkley stated that benchmark scores in all schools are showing improvement from past years. He added that the scores affirm the strategies in place are working. Superintendent Berkley informed the Board that budget workshops, meetings and a public hearing will be scheduled in the next 60 days in preparation of developing the FY2018-19 budget. Assistant Superintendent James Abernathy provided the monthly financial reports. He advised that student enrollment had dropped from 1,468 to 1,447. The current fiscal year’s budget is based on 1,473 students, which will equate to $172,506 reduction in state funding. To accommodate the reduction of funds, the school system has begun making cost savings modifications, to include using part-time employees to replace two full time positions. They also had a greater number of retirees, which resulted in some savings. Mr. Abernathy noted that they are hoping to pick up additional students but financially they are planning for the worst case scenario. Superintendent Berkley added that every school system in Region 8 (which includes Lunenburg) has lost enrollment this school year except one, whereas the Northern Virginia, Chesterfield and Hanover County school systems have seen an increase in enrollment.

The monthly VDOT report was presented. Administrator Gee advised that representatives of VDOT met with the Landfill Committee the previous day. Muddy roads near the landfill were discussed as well as ways to improve those conditions. They also discussed the abandonment of Route 770 Landfill Road, which is 0.19 miles in length starting at
Route 659, Old Mansion Road and only serves one landowner, RWG5, LLC dba Container First Services, who operates the local landfill. Due to landfill scales being located within the right of way and maintenance issues over the last few years it is the County’s recommendation to abandon the road. CFS has agreed to take over the maintenance of Landfill Road. Administrator Gee will work with Todd Cage to ensure the process of abandonment is followed. A public hearing will be held in January 2018.

Administrator Gee shared a letter from the Auditor of Public Accounts stating that the Commonwealth collections and remittances of the Treasurer, Commissioner of the Revenue and the Sheriff had been reviewed for the year ended June 30, 2017. The results of their tests found that all offices complied with state laws and regulations.

Administrator Gee shared a letter from the Department of Motor Vehicles regarding Animal Friendly license plate program. The program allows for $15.00 of each license fee to be made available to the locality in which the vehicle is registered, to be used to support the sterilization program for dogs and cats. For fiscal year 2017, Lunenburg is due $165.00. Administrator Gee advised that in the past the funds have been forwarded to the Southside SPCA. She recommended that the same occur this year.

Supervisor Bacon made a motion, seconded by Supervisor Pennington and unanimously approved, to accept the DMV Animal Friendly license plate funds of $165 and forward the funds to the Southside SPCA when received.

Administrator Gee stated that the County received five bids from the RFP for the timber on 53 +/- acres of standing timber owned by Lunenburg County and Town of Kenbridge in the Lunenburg Commercentre, listed as tax map #035A6-0A-0-2A. The five bidders were as follows:

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Union Level Land &amp; Timber, LLC</td>
<td>$171,124</td>
</tr>
<tr>
<td>Carolina Commonwealth Forest Products, LLC</td>
<td>$172,780</td>
</tr>
<tr>
<td>Sammy Brown Forestry Products</td>
<td>$181,000</td>
</tr>
<tr>
<td>Fred B. Meadows &amp; Sons Logging, Inc.</td>
<td>$195,000</td>
</tr>
<tr>
<td>Virginia-Carolina Timber, Inc.</td>
<td>$196,369</td>
</tr>
</tbody>
</table>

Administrator Gee recommended the Board accept the highest bid of $196,369 from Virginia-Carolina Timber, Inc., with the County receiving 2/3 of the funds and the Town of Kenbridge receiving 1/3 of the funds.

Supervisor Bacon made a motion, seconded by Supervisor Edmonds and unanimously approved, to accept the highest bid of $196,369 from Virginia-Carolina Timber, Inc., with the County receiving 2/3 of the funds and the Town of Kenbridge receiving 1/3 of the funds.

Supervisor Hankins questioned when they would begin harvesting the timber. Administrator Gee replied that that the agreement required the process be completed within two years, however, she believes they are very anxious to get started as soon as possible. Administrator Gee also advised that the site would need to be reseeded after all the timber was removed. She asked the Board if they preferred to withhold 1/3 of the reseeding expense from the Town of Kenbridge’s portion of the funds or ask the Town of Kenbridge to pay 1/3 of the reseeding bill once received. Supervisor Hoover suggested withholding 1/3 of the reseeding expense from the Town of Kenbridge’s portion as well as 2/3 of the reseeding expense from their own portion and holding the funds in escrow until the time of reseeding. Supervisor Zava agreed and suggested establishing a line item for reforesting. Once the reseeding is completed any leftover funds will be split between the County and Town of Kenbridge, 2/3, 1/3 respectively. Chairman Slayton advised that the cost to reforest the property would be about $12,000. Therefore, the Town of Kenbridge portion of reforesting would be $4,000.

Supervisor Hoover made a motion, seconded by Supervisor Bacon and unanimously approved, to withhold $4,000 from the Town of Kenbridge portion of the timber sale proceeds to place in escrow for the purpose of reforesting.
Supervisor Hoover made a motion, seconded by Supervisor Bacon and unanimously approved, to approve the Abstract of Votes from the 2017 November General Election held on November 7, 2017.
Supervisor Hoover nominated Mr. Thomas Rinehart of Overton Road for the Board of Equalization. Mr. Michael “Mike” Champion of Red Level Lane expressed his interest in serving on the Board of Equalization via e-mail. Administrator Gee advised that a nomination was still needed for the Planning Commission in the Brown’s Store district.

Supervisor Bacon made a motion, seconded by Supervisor Hoover and unanimously approved, to appoint Mr. Thomas Rinehart of Overton Road and Mr. Michael “Mike” Champion of Red Level Lane to the Board of Equalization.

Commissioner of the Revenue, Liz Hamlett provided an update on the reassessment. She noted that reassessment notices would be mailed to county property owners within the next two weeks. She advised that preliminary numbers show an overall increase of 7 percent, with the majority being in agricultural land, equating to $232,044 increase in tax revenue at the current tax rate.
The monthly landfill reports were provided. Administrator Gee stated that she and Deputy Administrator Clark met with Landfill Liaison Carl Ashworth and Solid Waste Collection Supervisor Jimmie Crowder to discuss the upcoming holidays. The group decided to reduce working hours for Solid Waste Collection staff on holidays as well as closing one to two convenience sites on Thanksgiving Day, Christmas Day, and New Year’s Day in efforts to reduce costs. Administrator Gee also had a meeting with Mr. Tim Webb of Container First Services and discussed the progress of the new cell at the landfill site. She continued that CFS will be requesting an extension on the closing of the current cell from December 2018 to December 2020. Supervisor Hoover advised that CFS needs to provide the E911 Communications Center with an updated after-hours contact person. He also stated that a local construction company recently contacted him to complain that they had been unable to dump construction debris at the landfill for two days due to impassable roads. Supervisor Hoover noted that companies need a place to dumpster so they may continue with their work. He asked Administrator Gee to address the issue with Mr. Webb of CFS.

Administrator Gee shared the results of the debt service study from Davenport & Company for the Piedmont Regional Jail booking area. She advised that no Board action was required due to the jail being an authority; however, the decision would affect upcoming budget discussions for the county. Administrator Gee stated that the PRJ Authority would be voting at the next meeting on financing terms and they are leaning towards a 15 year option.

Administrator Gee then directed the Board to the FY2016-17 Annual Report for the Piedmont Court Services local probation agency. Supervisor Edmonds serves as the Chairman of the PCS Board. He advised that they meet twice a year with surrounding sheriffs, judges, and attorneys to discuss the court services and make adjustments as needed.

Administrator Gee advised that earlier in the year, the Tobacco Commission approved earmarking $10M as a multi-year commitment to assist in the construction of “last mile” broadband telecommunications infrastructure in unserved areas of the “tobacco region.” The funds are to be used as grant incentives to localities and qualified experienced private sector broadband providers working in partnership to provide new or expanded service to unserved premises. CenturyLink offered to sponsor a joint project with the County to apply for $323,300 from the Commission and, along with $323,300 of CenturyLink’s own funding, to install fiber and electronics. This project would offer improved DSL broadband service for about 295 households in the eastern portion of the County. Administrator Gee explained that if funding is awarded, the County and CenturyLink would enter into an agreement specifying their roles and the County would not be responsible for any of the costs of the program. She requested the Board’s approval to proceed with the online application process as the deadline for submission is November 15, 2017. Funding decisions are expected in early January 2018.

Supervisor Bacon made a motion, seconded by Supervisor Edmonds and unanimously approved, to allow Administrator Gee to proceed with the Tobacco Commission Broadband Grant online application process and adopt the below resolution to submit with the application.

Resolution to Support “Last Mile” Broadband Grant Application

WHEREAS, the Lunenburg County Board of Supervisors identified high-speed internet access as a critical infrastructure, economic development, and educational component to improve the success of businesses and students of all ages; and

WHEREAS, the Lunenburg County Board of Supervisors finds that access to or availability of high-speed internet is inadequate or absent in much of the rural “last mile” areas; and

WHEREAS, the Virginia Tobacco Region Revitalization Commission is obligating millions of dollars to support localities in private partnerships to extend “Last Mile” Broadband access and infrastructure throughout the tobacco region of Virginia; and

WHEREAS, the County of Lunenburg wishes to partner with private-provider CenturyLink, Inc. to bring high-speed internet to underserved and un-served citizens of Lunenburg County; and

WHEREAS, CenturyLink, Inc. is willing to invest fifty percent ($324,000) of the funds necessary for this project with fifty percent ($324,000) match funding from a TRRC Last Mile Broadband grant for a total of $648,000 investment from both sources; and

WHEREAS, the Lunenburg County Board of Supervisors finds this an exceptional opportunity to fund such an endeavor without utilizing local taxpayer funds; and
NOW, THEREFORE, BE IT RESOLVED, that on November 9, 2017 the members of the Lunenburg County Board of Supervisors voted to support an application for the Tobacco Region Revitalization Commission's Last Mile Broadband Grant Funds through a partnership with CenturyLink, Inc. to bring “last mile” internet access to citizens and businesses of Lunenburg's rural areas.

Adopted November 9, 2017.

Mr. Francis Hodsoll, CEO of SolUnesco, approached the Board to give a presentation on Solar Permitting and Farms. Mr. Hodsoll gave a brief overview of his company and Solar Generation Facilities. He suggested that the County review its zoning ordinance and Comprehensive Plan regarding solar facilities. Mr. Hodsoll also noted that the Conditional Use Permit process could be followed for each potential solar facility allowing the County to evaluate each project individually. If approved, a building permit would be issued as well. The Board thanked Mr. Hodsoll for his presentation and took no action on solar facilities.

Administrator Gee presented her monthly report. She stated that she submitted grant applications for separate grants for the last two easements at the airport to the Department of Aviation. She also met with Hard Times Tree Service to discuss removing trees that are obstructing the runway approach areas. Administrator Gee will be attending the VA Aviation Board meeting on November 16th to advocate for Lunenburg’s projects. Administrator Gee explained that Animal Control Officer Elliott would again be holding a fundraiser for the SPCA at the animal shelter on Thanksgiving Day. She noted that DataCare continues to bring Voice Over IP phones online and run necessary cable. Administrator Gee advised that she is still looking for a representative on the Social Services Advisory Board from Plymouth District #1 and Hounds Creek District #6. Administrator Gee requested the Board approve an early pay date of December 21st, as December’s pay date has been early in past years.

Supervisor Bacon made a motion, seconded by Supervisor Edmonds and unanimously approved, to approve an early pay date of December 21, 2017.

Supervisor Bacon made a motion, seconded by Supervisor Edmonds and unanimously approved, to enter Closed Session citing Virginia Code Section §2.2-3711A3 Acquisition or Disposition of Publicly Held Property, §2.2-3711A4 Protection of Privacy of Individuals and §2.2-3711A7 Legal Consult regarding the specific advice of Counsel.

CERTIFICATION OF CLOSED SESSION MEETING

WHEREAS, the Board of Supervisors of Lunenburg County, Virginia (“Board”) convened a Closed Session Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Freedom of Information Act; and

WHEREAS, Section §2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

VOTING YES
Supervisor Edmonds
Supervisor Hankins
Supervisor Bacon
Supervisor Hoover
Supervisor Pennington
Supervisor Slayton
Supervisor Zava

VOTING NO

ABSENT

Supervisor Edmonds
Supervisor Hankins
Supervisor Bacon
Supervisor Hoover
Supervisor Pennington
Supervisor Slayton
Supervisor Zava
Supervisor Zava made a motion, seconded by Supervisor Pennington and unanimously approved, to return to Open Session.

Supervisor Hoover advised that Kenbridge Elementary School had been added to the state listing for the Fire Safety Plan and are in line to have an inspection scheduled soon.

Supervisor Bacon made a motion, seconded by Supervisor Zava and unanimously approved, to adjourn.

________________________________  ___________________________________
Tracy M. Gee, Clerk            Charles R. Slayton, Chairman
County Administrator                      Board of Supervisors